



**COURSE DESCRIPTION:**

This 4-hour course focuses on the skills and knowledge required to review and analyze the Executive Branch Public Financial Disclosure Report (SF-278) to ensure technical accuracy, identify potential conflicts of interest and determine appropriate remedial action. You apply this knowledge by reviewing and analyzing Chris Cleer's SF 278, using various review aids, such as a prohibited sources list.

**COURSE REGISTRATION DEADLINE/CONFIRMATION:**

Anyone wanting to attend any of the listed courses MUST register by e-mailing Gwen Cannon-Jenkins at [gcannon@oge.gov](mailto:gcannon@oge.gov) and provide:

- ! your name
- ! your agency name
- ! course date
- ! phone number
- ! e-mail address

The registration deadline is 5 days before the class date or until each class is full, whichever occurs first. E-mail confirmations are sent to registrants prior to the course date.

For any additional information about OGE training courses, please contact Sheila Powers, Training Coordinator, via e-mail at [sapowers@oge.gov](mailto:sapowers@oge.gov) or phone at 202-482-9269.