



United States  
**Office of Government Ethics**  
1201 New York Avenue, NW., Suite 500  
Washington, DC 20005-3917

October 29, 2002  
DO-02-025

MEMORANDUM

TO: Designated Agency Ethics Officials

FROM: Jack Covalleski  
Deputy Director for Agency Programs

SUBJECT: 2002 Agency Ethics Program Questionnaire

The [2002 Annual Agency Ethics Program Questionnaire](#) is due to the Office of Government Ethics (OGE) **no later than February 1, 2003**. The Questionnaire can be found on the [Forms, Publications and Other Ethics Documents](#) section of the OGE web site. Your response to this questionnaire will constitute your annual report as required by section 402(e)(1) of the Ethics in Government Act of 1978, as amended.

The questionnaire covers the period January 1, 2002 through December 31, 2002. Failure to file on or before February 1, 2003, may be cause for OGE to invoke its corrective action authority (5 C.F.R. § 2638.602(b)). Please note that the information contained in the questionnaire is subject to the Freedom of Information Act.

All completed questionnaires should be submitted to Kaneisha Cunningham by fax at 202-208-8039 or by mail to:

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If you have any questions about the questionnaire, would like a Word or HTML version of the questionnaire, or would like a copy of the executive branchwide statistical summary for the 2001 questionnaire, please contact Ms. Cunningham at 202-208-8000, extension 1180.

OGE is currently reviewing the questionnaire in its entirety in an effort to determine whether the information currently collected adequately provides an assessment of the executive branch ethics program. In accordance with 5 C.F.R. §2638.602, any new reporting requirements resulting from this review will be announced prior to January 1, 2003, the first day of the period to be covered by the new reporting requirements. If you have any input regarding the information currently collected in the annual questionnaire or ideas about other information/data that would be useful in assessing the ethics program, please contact Barbara Mullen-Roth at 202-208-8000, extension 233, or by email at [bamullen@oge.gov](mailto:bamullen@oge.gov).