



U.S. Office of Government Ethics
Ethics Inquiry Videotape Order Form

**TO PLACE AN ORDER, PLEASE FAX THIS FORM TO
ANGELIQUE EWELL
202-208-8039**

Customer's Name and Address

Sent to: (if other than address at left)

Name

Name

Organization/Agency Name

Organization/Agency Name

Attention

Attention

Street Address

Street Address

City State Zip

City State Zip

Phone number

Phone number

NUMBER OF TAPES YOU WANT TO ORDER (Estimated Cost: Between \$2.50 and \$3.75 per tape **plus** shipping and handling (see below)).

METHOD OF SHIPMENT

First Class Mail UPS Federal Express Agency Pick-up

PLEASE CHECK THE APPROPRIATE METHOD OF PAYMENT

- Check or Money Order (Payable to INFOCUS)
 Purchase Order (List PO Number here: _____)
 Government VISA Credit Card

Account # _____ Exp. Date _____

Cardholder's Name _____

(please print)

SIGNATURE

REQUIRED FOR ALL ORDERS

Shipping and handling costs are estimated to be about \$3.55 per individual tape for first class mail. INFOCUS will mail, arrange for agency pick-up, UPS, or Federal Express as requested by the agency. Shipping costs will be dependent on the size of the order. Please note: orders will be forwarded to the vendor in batches. The first batch will be forwarded on December 2, 1996. Tapes will be shipped within five to seven business days from the date orders are received by the vendor. Vendor information: INFOCUS, 341 Victory Drive, Herndon, VA 20170, telephone 703-834-0100. POC: Patti Wolcott